

Vacancy Questionnaire

Name of Insured	Policy No.
Location Address	Date
Broker Name	Broker Code

Vacancy

1. Date property became vacant (dd/mm/yy): _____ For what reason? _____
2. What will be the approximate duration of vacancy?
3. What is the anticipated future of this building: For Sale? For Rent? For Redevelopment? Other: _____
4. During vacancy, will the building be renovated or torn down? Explain: _____
If Yes, please provide full details of work and contractor information.

Protection

5. Are outside doors and windows fully secured and locked?
6. How often is the property checked? _____ Who checks the property? _____
7. Is the property secluded or easily viewed from the road?
8. Is there an alarm system? Yes Local Monitored
 No

Maintenance

9. Have any public utilities (hydro, telephone, water, gas) been left in service?
If so, for what reason? _____
10. Have all electrical appliances, if any, been disconnected?
11. Are there curtains in windows? Yes No
If not, what means have been taken to prevent the building from looking unoccupied?
12. Is the property being maintained in a usable and saleable condition at all times?
13. What arrangements have been made to maintain the property and attend to the grounds?

Agent's / Broker's Report

14. Have you visited the property to verify the above answers?
15. Is the general maintenance, overall appearance and prospects for re-occupancy such that you can recommend this property for insurance?

NOTE: Underwriting reserves the right to request a current photograph of this risk.

Signature of Applicant/Insured

Date

Signature of Agent/Broker

Date